

# AVORIAZ 1800



## Rules and Regulations

### Preamble

The Avrizou nursery is approved by the Child and Mother Protection and managed by EURL ESF Kids Avoriaz.

Financial management is provided by the director of nursery and director of ESF.

The nursery will offer you a room for babies (6 to 15 months) and a space for the larger ones (16 months to 3 years past). There is also a garden to play outside.

Information: **For their comfort children from 6 to 15 months at the time of the stay will be only welcomed in half-day (morning or afternoon).**

### RECEPTION PROCEDURES

#### **Art. 1= General**

The nursery is open from 22 December 2024 to 20 April 2025, from Sunday to Friday (CLOSING SATURDAY) from 8:30 am to 5:30 pm.

#### **Art. 2= Adaptation**

- The adaptation period is essential because it allows knowing each other. However in tourist nursery the adaptation methods are different because the child comes only for a short period. So we advise families to start with a "small day" adapted at our opening hours (for example from 9:30 to 11:30).

Then gradually if the child feels good and confident we could be increase the on-call time subject to availability.

- To help your child adapt to the new environment, the cuddly toy and/or dummy will be a precious comfort. Even though your child usually only takes his cuddly toy for sleeping, having a familiar object in an unfamiliar place will be comforting. For children who do not have a cuddly toy, you can bring a parents' scarf or t-shirt.

- If a child does not become get used to the collectivity, the director and the pedagogical team can to prevent the family. We will discuss together a child care approach would be appropriate for the child, the family and the pedagogical

### **Art. 3= Schedules**

It is recommended that families respect the opening hours:

- From 08:30 am to 10:00 am      - from 1:15 pm to 2:00 pm
- From 11:45 am to 12:30 am      - from 4:30 pm to 5:30 pm

Any delay should be reported to the team as soon as possible.

In case of repetition unreported delays the director with the agreement of the educational team reserves the right to no longer accept the child in the nursery.

### **Art. 4 = Child's equipment**

- Parents provide a complete change of clothes for the child (body, panties, pants, t-shirts, socks), a pair of slippers and baby pouch carrier if necessary.
- For nappies and change products, parents must provide those (3 nappies for half a day, 5 nappies for one day + cotton, liniment).
- For the change of nappy the nursery uses water and soap. If the parents wish, we propose a "nappy pack" (**2 Euros** for half-day and **5 Euros** for all day).
- The nursery provides sheets, bibs, plates, cutlery and glasses adapted for children.
- If the weather is nice, the children will play outside. For this reason each child must have: a warm ski suit, gloves, a hat, sunglasses and waterproof shoes.
- We will use a solar cream adapted for children and prescribed by the referral physician.
- The parents are committed to mark the name of their child on his belongings. The nursery cannot be held responsible for loss or theft.

### **Art. 5= Meals**

- Either the parents buy the lunch or they provide the meal in accordance with the legislation in force imposed by the health services, namely industrial foods stored at room temperature, no food packaging should be opened.
- Food allowed: small pots, cans, individual milk blocks, compotes, industrial cakes, whole fruits, dairy products kept at room temperature.
- Unauthorized food: homemade dishes, dairy products, piece of cheese, baby bottles prepared in advance containing milk or fruit juice / syrup / soda.
- A basket will be at your disposal at the reception to deposit the meal of your child.
- **For the half-day pack (afternoon) parents provide the snack.**
- IF NECESSARY, for the half-day pack (morning), parents can to provide a snack.
- For all children who need to drink a bottle, families provide the milk, as well as the bottle. The nursery provides "Cristalline" mineral water.
- The meals provided are suitable for children (either mixed or with pieces).
- In case of allergy or special diet parents must to provide meals.

## REGISTRATION PROCEDURES

### **Art. 6 = Administrative formalities**

Registration will be effective upon receipt, by the head of the institution, of all the documents below:

- the registration and parental permission forms duly completed and signed,
- the health record with the vaccinations up to date (bring it on the day you come and leave it on the structure as long as the child is present).

**WARNINGS -> for children born from January 2018 these vaccines are MANDATORY:**

- DTPolio
- Coqueluche
- Haemophilus Influenzae de type B
- Hépatite B
- Pneumocoque
- Meningocoque C
- Rougeole-Oreillons-Rubéole

- An official document justifying the date of birth of the child (if the information is false, access to the structure will be refused without refunds).

Your child is enrolled in the nursery; educational structure managed by the Association Avrizou d'Avoriaz, in this context your child can be filmed or photographed respecting the ethical rules during his activities. In case of disagreement please report it to us in the registration form.

## PAYMENT TERMS

### **Art. 7 = Rates**

The reception of the children will be done either:

- In one week pass
- By unit

For their comfort children less than 15 month at the time of the stay will be only welcomed in half-day (morning or afternoon).

	On-call schedules	Meal not included	Meal included
Half-day (morning or afternoon)	8:30 to 12:30 am OR 1:15 to 5:15 pm	59 €	70,5 €
Day	8:30 to 5:30	89 €	100,5 €
6 Half-Days	8:30 to 12:30 am OR 1:15 to 5:15 pm	307 €	373 €
6 Days	8:30 to 5:30	446 €	512 €

## **Art. 8 = Cancellations and refunds**

Any absence will not be refunded unless the following cases:

- A refund can't be made only on presentation of the medical certificate delivered by hand. The deposit day of the certificate will be charged, it will be considered as a day without paid benefits; the following days will be refunded.

- For any cancellation made:

- More than 15 days before the stay, refund of price paid without application fees (10% of the transaction and 20 euros minimum)
- 15 days before the stay, refund of 50% of price paid
- 24h before the stay, no refund

Refunds will be made by bank transfer or cheque.

With terms and conditions of the Avoriaz French Ski School (ESF), there will be a 10% administration fees against each sale. With minimum of 20 euros charge.

## SECURITY AND MEDICAL PROVISIONS

### **Art. 9 = Security**

- The children will be returned to the guardian or their mandated delegates upon presentation of an identity document. **No minor will be able to pick up a child.**
- Given the risks of strangulation if swallowed, jewelry will be prohibited.
- The Association declines any responsibility in case of loss or theft of an object, clothing or other.
- Access to the nursery is secure, you must ring before entering.

### **Art. 10 = Child health and well-being**

- Any problem concerning the health of the child should be reported upon arrival
- The administration of drugs will be done only on presentation of a medical prescription of the treatment in progress. However we recommend limiting the medication taken during on-call time (if the child has a treatment ask your doctor to adapt the dosage at 2 taken daily).
- In case of symptoms suggestive of an infectious viral disease such as fever, vomiting, diarrhea, ... the child will not be able to attend the nursery, in his interest but also that of others children and professionals
- If these symptoms occur when your child is at the nursery, the team will ask you to come and pick him up immediately
- In case of infantile or contagious diseases, the return of the child in the establishment can be done only on presentation of a medical certificate allowing his return.
- The nursery ensures the assistance of a referral physician. This physician is involved in the training of the personal. He proposes procedures and medical devices recorded in internal protocols for the staff.

### **Art. 11 = Prevention and risk of accident**

- In the event of an accident occurring within the establishment, the person in charge will keep the parents informed
- In the context of an emergency, the director or the person designated in his absence determines the measures to be taken, including the call to the emergency services if necessary.

### **Art. 12 = Disability situation**

Children belonging to specialized or medicalized institutions may only be admitted after a study of their situation, with the agreement of the referring doctor, the director and the manager of the Association.

In this case, an Individualized Help Protocol can be set up with the family, professionals and the doctor for appropriate care.

## MANAGEMENT

The management of the establishment is provided by a state-certified nurse. In her absence the continuity of her functions is ensured by her assistant.

### **Art.13 = Liability**

The director ensures the organization and the management of the nursery. She is responsible for the quality of her team's work with children and coordinates all the actions undertaken within the nursery.

She also ensures compliance with the rules of hygiene and safety of the child and staff.

### **Art. 14 = Supervising staff**

A qualified and trained team is working everyday to ensure the reception, care, development and well-being of your children.

Done at Avoriaz,  
The 04/20/2024

The Director,  
Valière Gaurier